



REF: RFP NO. PC/01/2022 – 2023 & PC/02/2022 – 2023

05/10/2022

TO: All Consultants participating in the RFP(s)

RE: **ADDENDUM NO. 1 – CLARIFICATIONS ON SOME QUERIES REGARDING THE RFPs FOR PROVISION OF CONSULTANCY SERVICES ON THE PRIVATIZATION OF CONSOLIDATED BANK OF KENYA AND DEVELOPMENT BANK OF KENYA.**

Dear Consultant(s),

We have received some queries from some interested consultants on some issues relating to the above captioned RFPs which we wish to clarify as follows: -

Query 1: When submitting a proposal as a consortium, can any member of the consortium provide the security e.g., bid bond? or must the lead member provide it? or does each member of the consortium provide security that collectively adds up to KES 100 thousand?

Response: Only the lead consultant to provide a bid bond/security of 100,000.00 as instructed in the RFP documents. Other members of a joint venture are not required to provide a bid security.

Page 28 of the RFP Document reads 'Where the consultant is a joint venture (consortium), ONLY the Lead Consulting firm shall be subjected to the mandatory requirements (1-10)'.

Query 2: Page 14 of the RFP document states that "An authorized representative of the Consultant shall sign the original submission letters in the required format for both the Technical Proposal and the Financial Proposals and shall initial all pages of both. The authorization shall be in the form of a written power of attorney attached to the Technical Proposal." Does this written Power of Attorney (POA) requirement apply only to consortiums authorizing a specific POA to sign on behalf of all members? or does it also apply to members signing documents individually?

Response: On page 14, the section 17.2 does not deal with consortium/Joint venture which means it is the Lead Consultant's authorized representative with the written power of attorney who is to sign the original Technical & Financial proposals. That written power of attorney is to be attached to the Technical Proposal.

If you are a Consortium/Joint Venture please be guided by section 17.3, which states as follows:

"A Proposal submitted by a Joint Venture shall be signed by all members so as to be legally binding on all members, or by an authorized representative who has a written power of attorney signed by each member's authorized representative"

Query 3: Page 2 of the RFP document states that Consultants shall chronologically serialize all pages of the proposals submitted whereas Page 27 of the RFP document the proposals shall be serialized or paginated. My understanding of this is that if the proposal is paginated then there is no need to serialize. Kindly confirm.

Response: You can either serialize or paginate your proposal, either is allowable.

Query 4: Is "Single Business Permit" referenced on page 27 the same as "Practice License" referenced on page 46?"

Response: The single business permit is license from the County Government.

Query 5: Is the Commission required to grant permission on who the lead consultant should be in case of a joint venture?

Response: Please note that it is the consultant's prerogative to decide who their lead consultant will be in case of a joint venture, the client does not need to give any permission. However, please note that the terms and conditions on joint ventures as indicated in the RFPs shall apply.

**Sylvester Kamau
Manager Supply Chain Management
For: EXECUTIVE DIRECTOR/CEO**